

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 23rd October 2023 at 6.45pm
in the Youth Room of the Institute

Present were:

Cllr Ian Davies Chair
Cllr Hazel Davies
Cllr Viola Evans
Cllr Gareth Jones
Cllr Mark Owen
Cllr Sam Webster

Cllr Rob Astley Vice Chair
Cllr Cadvan Evans
Cllr Ursula Griffiths
Cllr Melvin Jones
Cllr Geraint Peate

In attendance Robert Robinson Town Clerk

76. Welcome by the Chair

The meeting received a welcome from the Chair.

77. Minutes of the last meeting

The meeting considered and approved the minutes of the last Full Council Meeting. Proposed by Cllr Rob Astley and seconded by Cllr Cadvan Evans. The vote was unanimous.

78. Meetings

78.1 Document review (Cllr Ursula Griffiths)

The meeting set a date for a special meeting to discuss the documents review which is to be Monday 6th November 2023 at 7pm.

78.2 Trust meeting

A meeting of the of the Deri Woods and Mount Field Trust's to approve the annual report and accounts was set at Monday 6th November 2023 at 7pm.

78.3 Wind Farm and Pylon Line

The meeting noted that Bute (wind farm and transmission line) will be attending the next full council meeting on 27th November 2023.

79. Public Question Time and Participation

There were no members of the public present.

80. Declarations of interest

There were no declarations of interest were recorded at this meeting.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

81. Financial & Governance

81.1 Bank balances

The members noted the Funds as of 30th September 2023 as:

Current Account	£38,525.73	
Deposit Account	£60,834.67	
Bank balances		£99,360.40
VAT due		£3,883.89
Funds available on 31st May 2023		£103,244.29

81.2 Management accounts

The members received the summary of the management accounts.

Full details of each service delivery were included along with a bank reconciliation.

81.3 Orders for payment

The meeting **approved** the orders for payment as set out at appendix B.

The water account from Severn Trent is to be held back until investigations into how it is made up are completed.

Proposed by Cllr Rob Astley and seconded by Cllr Melvin Jones. The vote was unanimous.

81.4 Budget 2024-2025

The meeting considered the draft budget report for the ensuing year.

The budget was provisionally approved subject to a final version to be issued at the 27th November full council meeting.

The additions to the budget to be considered are:

- i) Allowance for 6 street cleaning days.
- ii) Allowance for £5,000 for Christmas Lights.
- iii) Allowance for new fitness trail in the sum of £1,500.
- iv) Allowance for tourist trail £300.

A chart showing all this information will be presented at the November full council meeting.

82. Annual reviews and Trust Accounting

The meeting **agreed** that the annual review of the Town Plan and activities of the council be presented at the **annual meeting** each year. (Currently Town Plan would normally be July and the activities of the council December).

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

82.1 . Trust accounts (Mount Field)

The meeting considered and **approved** the financial figures (to 31st March 2023) as per below:

Income	Football Club	£60.00	
	Grazing license	£100.00	
	Grant from LCTC	£5,313.00	
	Total income		£5,473.00
Expenditure	Grass cutting	£4,012.00	
	Bank charges	£96.00	
	Repairs	£720.00	
	Insurances	£250.00	
	Refuse bin	£235.00	
	Total expenditure		£5,313.00
	Net balance		£160.00

The balance of £160 is held to cover bank charges to the trust account.

The council **approved** a grant of £5,313.00 to the Mount Field Trust and to invoice for repayment of expenses running grounds of £5,313.00.

Proposed by Cllr Gareth Jones seconded by Cllr Melvin Jones. The vote was unanimous.

82.2 . Trust accounts (Deri Woods)

The meeting considered and **approved** the financial figures (to 31st March 2023) as per below:

Income	LCTC grant aid		£5,761.31
Expenditure	Bank charges	£96.00	
	Repairs	£3,609.42	
	Insurances	£286.89	
	Mural	£500.00	
	Benches/seating	£1,269.00	
	Total expenditure		£5,761.31
	Net balance		£0.00

The council **approved** a grant of £5,761.31p to the Deri Woods Trust and to invoice for repayment of expenses running grounds of £5,761.31.

Proposed by Cllr Gareth Jones seconded by Cllr Melvin Jones. The vote was unanimous.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

83. Election

The meeting was informed that no residents petitioned to call an election and therefore the council can proceed to co-option.

The town clerk informed the meeting of the process to be followed. The council has a co-option policy.

The meeting **agreed** to post the notices seeking applications for co-option in line with the regulations.

The appointment of a co-opted councillor to be made at the December full council meeting.

84. Planning and development - (Cllr Melvin Jones)

84.1 Planning decisions

The meeting noted the planning decisions as issued by Powys County Council at appendix C of the agenda.

84.2 Planning application - 23/1436/HH - Pentyrch Smithy Llanfair Caereinion

Removal of French doors and replace with wooden framed windows.

The meeting **supports** this application.

Proposed by Cllr Rob Astley and seconded by Cllr Sam Webster. The vote was unanimous.

84.3 Planning application - 23/1210/OUT Melin Grug, Llanfair Caereinion

Outline application for erection of an agricultural worker's dwelling, installation of sewage treatment plant, formation of vehicular access and all associated work.

The meeting **supports** this application.

Proposed by Cllr Viloa Evans and seconded by Cllr Hazel Davies. The vote was unanimous.

85. Christmas Lights

The meeting considered a report on future organisation of the annual Christmas Lights.

After discussion the meeting **agreed** to formally adopt the way forward as set out at appendix A to these minutes.

A sum of £1,500 was allocated to supplement the lights for this year. A further sum maybe considered (if required) for other aspects of the event.

86. Tourism Boards (Cllr Sam Webster)

The meeting considered and **approved** the tourism board designs as set out at appendix B to these minutes.

The meeting **approved** £300 for printing of the boards (the materials are already purchased and with the printing company).

There is an idea of a town booklet yet to be completed.

87. Air ambulance

The meeting noted the consultation.

The town clerk reported on his meeting with the Air Ambulance at their open day in Welshpool.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

The meeting confirmed its viewpoint as follows:

- i) To support option (1) which is to retain the base at Welshpool.
- ii) To seek night flying from all existing bases.
- iii) To state how important it is for a car to be based at Welshpool.
- iv) Point out that funding for the service is substantial in Montgomeryshire and that this would possibly be lost if the base were to move.

88. Proposed National Park for North Montgomeryshire

The meeting noted the proposal for a new national park for North Montgomeryshire including part within the Town Council area. There will be a report for the next meeting when more details are available.

89. County Councillor Report (Cllr Gareth Jones)

The meeting received an update from our County Councillor on the following subjects{

- i) Leisure Centre
- ii) New CEO for Powys County Council now appointed.
- iii) The Health Centre.
- iv) Ysgol Bro Caereinion.
- v) Mount Road resurfacing (happening now).
- vi) Wind farm development and transmission lines.
- vii) Census.

90. Regeneration meeting

The long awaited regeneration plan meeting with Powys County Council was held. The Town Plan is considered by Powys County Council as good and substantial and there is no need for a further plan at this stage. Various funding streams were noted and Powys County Council will aid helping the Council to access these.

91. Erw Ddwr bench

The meeting considered the request for a new bench in Erw Ddwr.

After discussion the meeting **agreed** to purchase a bench in the sum of £430 and for it to be placed in Erw Ddwr.

92. Other matters of interest

The town clerk reported on the following:

- i) Letter from owner of property next to Ashton's stores about the new wall being built – the seat element is to be removed.
- ii) Letter from Community Café thanking the council for its support.
- iii) Councillors Christmas dinner to be held on Tuesday 12TH December at the Red Lion.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Continued....

- iv) Request for support to provide an ATM in Llanfair Caereinion. It was noted that Russell George and Craig Williams are involved in this.

93. Date of next meeting

The meeting noted the date of the next meeting of the Full Council is Monday 27th November 2023 at 7pm in the Institute.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

APPENDIX A

CHRISTMAS LIGHTS FOR LLANFAIR

1. Introduction

This paper is prepared for consideration with regards to the future of the Llanfair Caereinion Christmas Lights.

2. The proposal

The proposal is that Llanfair Caereinion Town Council will together in partnership with the Christmas Lights Committee deliver the Christmas Lights event into the future.

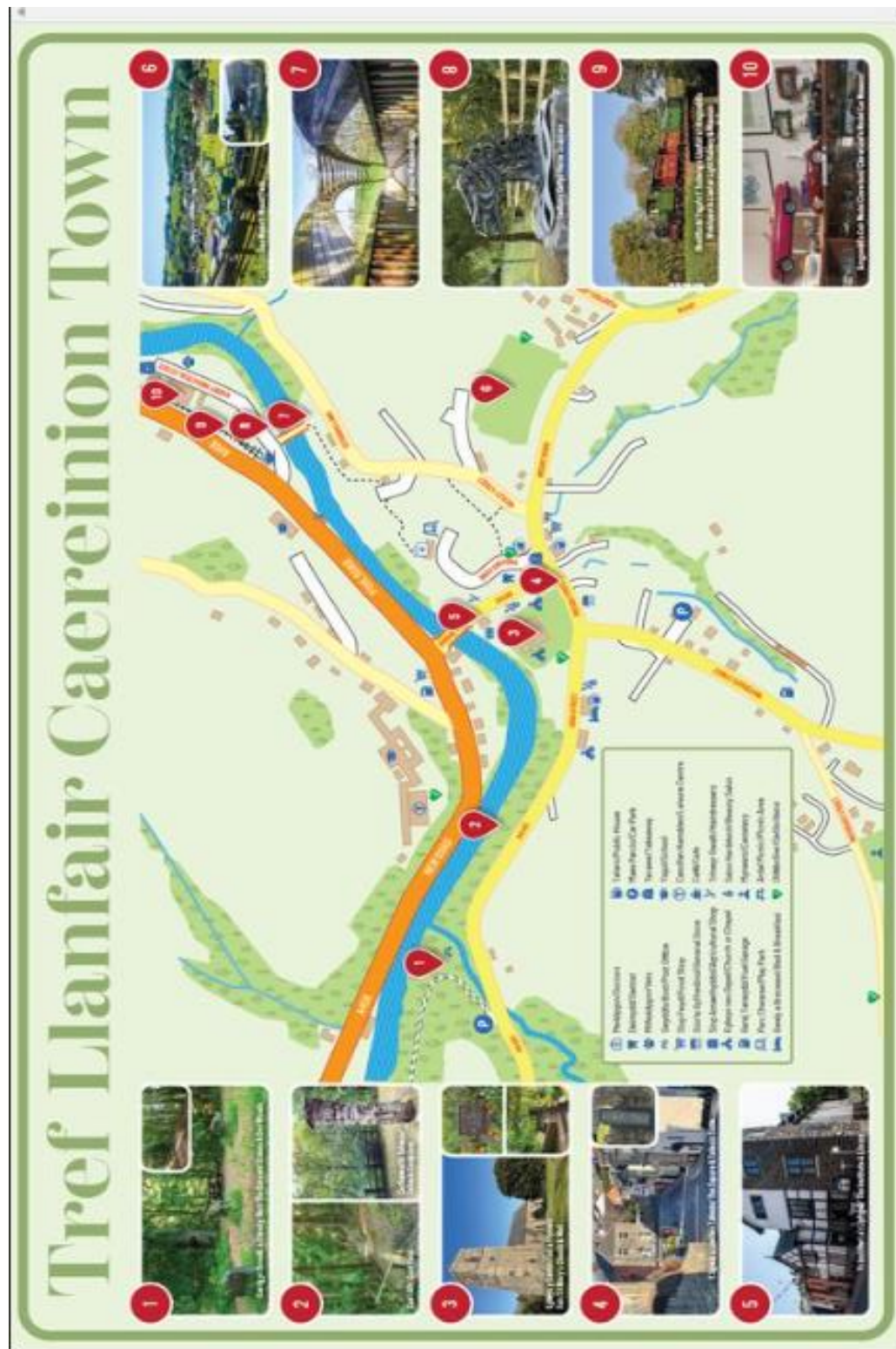
The responsibilities of each party would be:

Llanfair Caereinion Town Council	Christmas Lights Committee
Provision of and erection of Christmas Lights and street decorations.	Delivery of the Christmas Lights switch on event
Health and Safety and risk assessments	Arranging entertainment, Father Christmas, Princess & Elves etc
Insurances to cover The event	To run a Christmas draw to raise funds the entertainment.
Publicity and flyers	Arrange the sound system for the event.
All licenses and certificates required	To arrange any catering providing Hygiene certificate where appropriate.
Traffic control and street safety management on the night	
Covering cost of the Institute hire for the event	
Provide funding to support the above	Provide funding for the above through coffee mornings/bingo etc and from any Council grant

Cyngor Tref Llanfair Caereinion
Llanfair Caereinion Town Council

APPENDIX B

TOURISM MAPS



Cyngor Tref Llanfair Caereinion
Llanfair Caereinion Town Council